

School District of Manawa

Board of Education Meeting Agenda - Revised

April 24, 2023



Google Meet joining information

Video call link: <https://meet.google.com/wxe-sudw-zir>

Or dial: (US) +1 440-482-1392 PIN: 423 949 725#

1. Call to Order – President Reiersen – 6:00 p.m. – MES Boardroom, 800 Beech Street
Hybrid Meeting Format (In-person Meeting for Board of Education at MES Board Room,
800 Beech Street & Virtual Components)
2. Pledge of Allegiance
3. Roll Call
4. Verify Publication of Meeting
5. Election Results
6. Election of Officers:
 - a. President
 - b. Vice President
 - c. Treasurer
 - d. Clerk
7. Annual Board Appointments:
 - a. Committees:
 - i. Buildings & Grounds Committee
 - ii. Curriculum Committee
 - iii. Policy & Human Resources Committee
 1. Ad Hoc Recognition Committee (Active)
 2. Wellness Committee (Active 2023-2024)
 - iv. Finance Committee
 - b. CESA 6 Board of Control Convention Delegate
 - c. WASB Legislative Contact
 - d. WASB Convention Delegate
8. Filling a Board of Education Vacancy
 - a. Zone 5 - Townships of Royalton and Mukwa
 - b. Set Application Deadline
 - c. Set Interview Date
9. District Showcase:
 - a. Introduction of New Staff
 - i. Mrs. Lisa Wudstrack - Food Service Team Member
10. Presentations:
 - a. Operations & Efficiencies - Mrs. Krueger and Mr. Marzofka
 - i. II.F. Technology Plan Update

- ii. I.C. ISTE Update
 - b. Learning I.B. Service-Learning Implementation Plan - Principals
11. Announcements:
- a. Contributions to the District
 - b. Other Contributions
12. Consent Agenda
- a. Approve Minutes of Regular Board Meeting March 27, 2023; April 3, 2023, and April 18, 2023 Special Board Meetings
 - b. Treasurer's Report: Approve Expenditures & Receipts
 - i. Cash Receipts
 - ii. Invoice Report
 - iii. Credit Card Report
 - c. Donations:
 - i. Waupaca County 4-H Leaders Association - \$200.00 - MES Playground
 - ii. Charles and Sandra Werth - \$100.00 - For Food Service Accounts with Negative Balances
 - iii. Post Prom Donations:
 - 1. Multi Media Channels LLC - \$25.00
 - 2. Manawa Lions Club, Project Club - \$200.00
 - 3. Premier Community Bank - \$100.00
 - 4. Krause Foundation Inc. - \$250.00
 - 5. Anonymous - \$150.00
 - d. Consider Approval of Track Coaches as Presented**
13. Any Item Removed from Consent Agenda
- a.
 - b.
14. Public Comments (Register to Speak Prior to Start of Meeting / Guidelines Listed Below Agenda)
15. Correspondence: None this month.
16. District Administrator's Report:
- a. Student Council Representative - None this month as the Student Council is at their state conference.
 - b. Legislative Update
 - c. Monthly Enrollment Update
 - d. Curriculum Director
 - e. District Vacancy Update
 - f. Board Approved Projects Update
17. School Operations Reports:
- a. ES Principal / Special Education Director: Highlights - Included in Board Packet

- b. MS / HS Principal: Highlights - Included in Board Packet
18. Business Related Reports:
- a. Highlights - Included in Board Packet
 - b. Kobussen Transportation Report
 - c. Kobussen Wisconsin State Patrol Bus Inspection Report
19. Director's Reports:
- a. District Reading Specialist: Highlights - Included in Board Packet
 - b. Technology Director: Highlights - Included in Board Packet
20. Board Comments:
- a.
 - b.
21. Committee Reports:
- a. Curriculum Committee (Hollman) - See Curriculum Committee Meeting Minutes from 2023-04-12
 - b. Finance Committee (Jepson) - See Finance Committee Meeting Minutes from 2023-04-12
 - c. Buildings and Grounds (Griffin) - See Buildings & Grounds Committee Meeting Minutes from 2023-04-18
 - d. Policy and Human Resources (Reierson) - See Policy and Human Resources Committee Meeting Minutes from 2023-04-10
22. Unfinished Business:
- a. Consider Approval of Policy Updates Volume 31, Number 2 as Presented
23. New Business:
- a. First Reading of Adding Alternative Graduation Pathways to Policy 5460 - Graduation Requirements as Presented
 - b. Consider Approval of Changes to the Current Paid Time Off Language in the Support Staff and Professional Educator Handbook as Presented
 - c. Consider Approval of Alternate Open Enrollment Applicant as Presented
 - d. Consider Approval of Grades K-2 Decodable Really Great Reading Sets as Presented
 - e. Consider Approval of Summer 2023 Curriculum Map Writing Proposal as Presented
 - f. Consider Approval of Currently Earned 1.5 Credits of Physical Education to Fall Under the Extenuating Circumstances to Meet the Full Requirements for Physical Education Credits as per Wis. Stat. Sec. 121.02 and Wis. Admin. Code sec. PI 8 for the Class of 2025.
 - g. Consider Approval of Summer School 2023 Staffing as Presented
 - h. Consider Approval of Replacement MES Gymnasium Scoreboard as Presented
 - i. Consider Approval of Hands in the Mud Summer School Class Beautification Proposal as Presented

- j. Consider Approval of Red Oak “Wishtree” Planting With the Location to be Determined by Green Boyz (Tree to not be outside of the boardroom window).
 - k. Consider Approval of Health, Dental, and Vision Insurance Renewals as Prepared by M3 Insurance
 - l. Consider Approval of Fundraising Requests
 - m. Consider Approval of a 4% Salary Increase for the Technology Director and the MES Principal for the 2023-24 School Year
 - n. Consider Approval of a Salary of \$95,000 for the Secondary Principal for the 2023-24 School Year
 - o. Consider Approval of the Staff and Program Change Proposal as Presented
24. Next Meeting Dates:
- a. April 25, 2023 – Policy and Human Resources Committee Meeting – 5:00 p.m. – MES Board Room
 - b. May 1, 2023 - Curriculum Committee Meeting - 5:00 p.m. - MES Board Room
 - c. May 8, 2023 - Policy and Human Resource Committee Meeting - 5:00 p.m. - MES Board Room
 - d. May 17, 2023 - Finance Committee Meeting - 5:00 p.m. - MES Board Room
 - e. May 22, 2023 - Regular Board of Education Meeting - 6:00 p.m. - MES Board Room
 - f. May TBD, 2023- Buildings and Grounds Committee Meeting - 5:00 p.m. - MES Board Room
25. Closed Session – the Board of Education Shall Move into Closed Session Pursuant to the Provisions of 19.85(1)(c) and (f), Wis. Statutes, for the Purposes of: Discussing the Employment Status of Employees Over Which the Board Has Jurisdiction or Exercises Responsibility 1) Administrator Evaluation.
26. Adjourn

PLEASE NOTE: Any person with a qualifying disability under the Americans with Disabilities Act that requires the meeting or material to be in accessible format, please contact the District Administrator to request reasonable accommodation. The meeting room is wheelchair accessible.

Upon request to the District Administrator, submitted twenty-four (24) hours in advance, the District shall make reasonable accommodations including the provision of informational material in an alternative format for a disabled person to be able to attend this meeting.

This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public hearing. There may be a time for public comment during the meeting as indicated in the agenda.

0167.3 - **PUBLIC COMMENT AT BOARD MEETINGS**

The Board recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on District matters.

Agenda Item

Any person or group who would like to have an item put on the agenda shall submit their request to the District Administrator no later than ten (10) days prior to the meeting and include:

- A. name and address of the participant;
- B. group affiliation, if and when appropriate;
- C. topic to be addressed.

Such requests shall be subject to the recommendation of the District Administrator and the approval of the Board President.

Public Comment Section of the Meeting

To permit fair and orderly public expression, the Board may provide a period for public comment at any regular or special meeting of the Board and publish rules to govern such comment in Board meetings.

The presiding officer of each Board meeting at which public comment is permitted shall administer the rules of the Board for its conduct.

The presiding officer shall be guided by the following rules:

- A. Public comment shall be permitted as indicated on the order of business, at the discretion of the presiding officer, and for individuals who live or work within the District and parents/guardians of students enrolled in the District.
- B. Attendees must register their intention to participate in the public portion of the meeting upon their arrival at the meeting.
- C. Participants must be recognized by the presiding officer and will be requested to preface their comments by an announcement of their name; address; and group affiliation, if and when appropriate.
- D. Each statement made by a participant shall be limited to three (3) minutes duration.
- E. No participant may speak more than once on the same topic unless all others who wish to speak on that topic have been heard.
- F. Participants shall direct all comments to the Board and not to staff or other participants.
- G. Participants shall address only topics within the legitimate jurisdiction of the Board.
- H. All statements shall be directed to the presiding officer; no person may address or question Board members individually.
- I. The presiding officer may:
 - 1. interrupt, warn, or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant;
 - 2. request any individual to leave the meeting when that person does not observe reasonable decorum;
 - 3. request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
 - 4. call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action.
 - 5. waive these rules with the approval of the Board when necessary for the protection of privacy or the administration of the Board's business.
- J. The portion of the meeting during which the comment of the public is invited shall be limited to fifteen (15) minutes unless extended by a vote of the Board.

K. Recording, filming, or photographing the Board's open meetings is permitted. Recording, filming, or photographing the Board's closed session is only permitted pursuant to Bylaw 0167.2 – Closed Session. The person operating the equipment should contact the District Administrator prior to the Board meeting to review possible placement of the equipment, and must agree to abide by the following conditions:

1. No obstructions are created between the Board and the audience.
2. No interviews are conducted in the meeting room while the Board is in session.
3. No commentary, adjustment of equipment, or positioning of operators is made that would distract either the Board or members of the audience or otherwise disrupt the meeting while the Board is in session.

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